

STUDENT

Name: _____

Address: _____

City: _____

Postal Code: _____

Birthday/Age: _____

Email: _____

Home: _____

Cell: _____

School: _____

Grade: _____

MEDICAL INFORMATION

Allergies: ____ YES ____ NO

Specify: _____

ADDITIONAL INFORMATION

PARENT/GUARDIAN 1

Name/Relationship: _____

Address: _____

City: _____

Postal Code: _____

Email: _____

Cell: _____

Work: _____

PARENT/GUARDIAN 2

Name/Relationship: _____

Email: _____

Cell: _____

EMERGENCY CONTACT

Name/Relationship: _____

Cell: _____

PERMISSION TO LEAVE

I GRANT permission for my dancer to leave
Shift Dance Academy at his/her own risk during the 2024/2025
dance season.

____ YES ____ NO

PARENT INITIALS

SHIFT

DANCE ACADEMY

CLASS SELECTION

Number of Hour Long Classes Taken Per Week	MONTHLY Cost Per Class	MONTHLY Cost Per Class (2 nd /3 rd Child)
1 - 2	\$80.00	\$78.00
3 - 4	\$76.00	\$74.00
5 - 6	\$61.00	\$59.50
7 +	\$55.00	\$53.50

*Monthly fees are the total number of classes taken per week based on the pricing scale to the left.

EXAMPLE: 5 Classes per week 2 classes @ \$80.00
2 classes @ \$76.00
1 class @ \$61.00

Total cost: \$373.00 per month
(Taxes not included)

****September 2024 tuition is NON-REFUNDABLE**

Fixed Class Costs			
30 Minute Classes	\$61.00	75 Minute Classes *Reduced to \$75.00 with 5+ classes	\$94.00
45 Minute Classes	\$75.00	90 Minute Classes *Reduced \$85.00 with 5+ classes	\$109.00

	<u>CLASS NAME</u>	<u>DAY</u>	<u>TIME</u>	<u>COST</u>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
TOTAL CLASSES PER WEEK:				
TOTAL COST PER MONTH:		\$		

PARENT INITIALS

SHIFT DANCE ACADEMY is pleased to offer discounted tuition rates for parents/guardians paying the 2024/2025 dance season tuition fees upfront based on the terms below:

Prepayment discounts are only available to each student registering for a minimum of FIVE-hour long classes per week.

- This discount is only available for regularly scheduled classes and does not include solo/ duo/ trio, registration or competitive fees, or private lessons.
- A total of 5-hour long classes between siblings are not eligible for the discount.
- Single lump sum payments must be made in the form of cheque, cash, EFT, or e-transfer and must be made in full by July 1st, 2024. Please make cheques payable to Shift Dance Academy.

2.5% Discount:

- Prepay up to December 31, 2024, in full.
- A 2.5% discount will be given on the total tuition cost from September 9, 2024 - December 31, 2024.

5% Discount:

- Prepay up to June 6, 2025, in full.
- A 5% discount will be given on the total tuition cost from September 9, 2024 - June 6, 2025.

I, the undersigned, hereby accept or decline the offer presented by **SHIFT DANCE ACADEMY LTD.** to prepay my child/children's, _____, dance tuition for the 2024/2025 dance year, as marked by my selection below.

- Accept the 2.5% discount offer to prepay up until December 31st, 2024.**
- Accept the 5% discount offer to prepay up until June 6th, 2025.**
- Decline both discounted offers.**

Parent/ Guardian Signature

Date

Note:

- September tuition and fees are NON-REFUNDABLE
- Payment is due at the time of registration. No spots can be confirmed until payment is received.
- A \$100.00 + tax administration fee will be charged for the cancellation of classes that results in a dancer taking less than 5-hour long classes per week. These dancers will also forgo their tuition discount.

Payment Details:

Tuition payments are processed on the 1st of each month from October 2024- May 2025.

In the event of government closures, no refunds or credits will be issued. Classes will continue through an alternative platform for the duration of the closure. *Prices DO NOT include applicable taxes.*

Late or Insufficient Payments:

A \$25.00 + tax late payment fee will be charged for any payments made after the 1st of the month.

A \$50.00 + tax NSF fee will be charged for any returned or declined payments.

I will advise Shift Dance Academy of any changes in payment in writing at least 10 business days prior to the next payment date. Insufficient notification will result in applicable fees noted above.

Incidentals:

I, the undersigned, hereby **GRANT** /**DENY** permission for my child/children to charge any dance related expenses that include, but are not limited to, food, beverage, and dance apparel directly to my account.

Please choose from one of the following payment methods:

Electronic Funds Transfer (EFT)

Account Number		Branch Transit Number
Financial Institution Name		
Financial Institution Branch Address		Financial Institution Number
Name of Account Holder	Signature of Account Holder	Date Signed

I/We authorize (Shift Dance Academy Ltd.) and the financial institution designated to begin deductions as per my/our monthly regular recurring payments and/or one-time payments, for all academy related charges arising under my/our (Shift Dance Academy) account(s). I/We authorize transactions to occur between the above date signed through to June 30, 2025.

Visa/ Mastercard

**A one-time administrative fee of \$100.00 + tax will be charged with the first transaction for those using Visa/ Mastercard as their payment method*

Name as shown on card	Date Signed
Card Number	
Signature of Card Holder	Expiry (mm/yy)

I authorize Shift Dance Academy Ltd. to charge my credit card for any dance related expenses as detailed in this registration package. I represent and warrant that all persons whose signatures are required for this bank account have signed this authorization.

Cash

Cheque*

(*Must attach postdated cheques for the year)

I agree to all terms detailed in this registration package and agree to pay all tuition related and additional fees for each student enrolled at SHIFT DANCE ACADEMY LTD.

<p>PARENT INITIALS</p>

Below please find a list that includes, but may not be limited to some of the fees you will be responsible for in addition to annual tuition, and dance supply costs over the 2024/2025 dance season:

Competitive & Exam Based Classes

- **Competition fees:**
 - Each competitive class will register in a minimum of 1-5 different competitions over the course of the dance year depending on their program. (Entry fees average \$65.00 + tax per group)
 - Each Full Competitive dancer will also be charged a one-time \$90.00 + tax competition travel fee for out-of-town events.
 - Competition and travel fees will be the responsibility of the parent/guardian and differ based on the competition entered. Competition entry, registration and travel fees are NON-REFUNDABLE.
- **Costume purchase and/or rental fees:**
 - Each competitive class will require its own costume for the students to wear during performances and competitions. (Costumes cost an average \$165.00 + tax per group)
 - Costume fees will be the responsibility of the parent/guardian and are NON-REFUNDABLE.
- **Competition Tracksuits:**
 - Required by each competitive student, your choice of a competition tracksuit can be purchased through the office and are to be worn at every competition/performance.
- **Competitive Class Fees:**
 - Each competitive class will be charged a \$20.00 + tax, one-time, NON-REFUNDABLE competition class fee.
- **Exam Fees:**
 - Ballet exam fees are required for any dancer participating in an RAD examination or award. Exam fees will differ based on the level of exam taken.
 - Exams fees will be the responsibility of the parent/guardian and are NON-REFUNDABLE.
- **Bodysuit Fees:**
 - All students in an RAD ballet class will need to purchase a bodysuit to be worn in class and during exams.
 - Bodysuit fees will be the responsibility of the parent/guardian and are NON-REFUNDABLE.
- **Ballet Master Class Fees:**
 - Students invited to participate in ballet examinations will be required to register for Master Classes.
 - Master class fees will be the responsibility of the parent/guardian.
- **Registration Fee:**
 - A one-time NON-REFUNDABLE registration fee will be processed at the time of registration.
 - Returning Students: \$40.00 + tax
 - New Students: \$50.00 + tax
- **Recital Fees:**
 - ***NEW Holiday Recital**
 - **Performance Fee:** A \$55.00 + tax Performance Fee will be charged on October 4th, 2024, to all dancers registered in participating classes of our Holiday Recital (December 15th, 2024). Includes digital copy of performance.
 - **Holiday Recital Costume Fees:** A \$65.00 + tax costume deposit will be charged to each dancer per class taken on October 4th, 2024, to cover the cost of holiday recital costume purchases/ rentals.
 - **Year End Recital**
 - **Performance Fee:** A \$55.00 + tax Performance Fee will be charged per performance on January 22nd, 2025, to participate in our year end recital. Includes digital copy of performance.
 - **Recital Costume Fees:** A \$65.00 + tax costume deposit will be charged to each dancer per class taken as of January 22nd, 2025, to cover the cost of recital costume purchases/ rentals.
- **Recital/ Competition/ Performance Ticket Fees**
- **Extra rehearsal fees/ private lesson fees**
- **Solo/Duo/Trio fees if applicable**

In the event a dancer should decide to withdraw from his/her dance lessons mid-season, SHIFT DANCE ACADEMY LTD.'s cancellation policy for the 2024/2025 dance season is as follows:

Competitive & Exam Based Classes

The LAST day to withdrawal from any competition or exam-based class is by Friday, September 27th, 2024.

- Cancellation requests must be submitted by email to the office before the end of the business day. Notice of cancellation must be provided by email, a minimum of 10 business days prior to the next payment period (i.e., end of the month).
- Revised tuition fee statements will be sent out, effective October 1st, 2024, and remain in place for the duration of the year.

**No changes will be made to tuition fees for any classes dropped after September 27th, 2024.*

Recreational Classes

The LAST day to cancel registration of any class is Wednesday January 22nd, 2025.

- Cancellation requests must be submitted by email to the office before the end of the business day. Notice of cancellation must be provided by email, a minimum of 10 business days prior to the next payment period (i.e., end of the month).
- Revised tuition fee statements will be sent out, effective February 1st, 2025, and remain in place for the duration of the year.

**No changes will be made to tuition or dance related fees for any classes dropped after January 22nd, 2025.*

I hereby grant or deny (as marked by my selection below) to and for **SHIFT DANCE ACADEMY LTD.** to use images of my child / children as the owner of **SHIFT DANCE ACADEMY LTD.** determines, such use to include the taking, recording, photographing, display, distribution, publication, transmission, or other uses of photographs, video recordings, digital records and other images taken or made during the course of my child/children's activities at or with **SHIFT DANCE ACADEMY LTD.** Such uses may include, but are not limited to, advertising and promotional materials, brochures, newsletters, and electronic media including the **SHIFT DANCE ACADEMY LTD.** website.

Grant permission to use my child's image in the following way:

- Unrestricted usage: I give unrestricted permission for my child's image to be used in print, video, and digital media. I agree that these images may be used by **SHIFT DANCE ACADEMY LTD.** for a variety of purposes and that these images may be used without further notification.

Deny permission to use my child's image at all.

- (Please note that our performances are video recorded events; therefore, your child will not be asked to participate in these events.)

LIABILITY WAIVER:

I hereby waive all present and future claims for any loss, damage or personal injury/illness sustained by the above mentioned student (hereinafter referred to as "the student") including but not limited to, physical injury, illness sustained by the student during classes, performances or competitions and I further release, remise and completely discharge the promoters, directors, principals and employees of **SHIFT DANCE ACADEMY LTD.** or any competition, event or performance attended by **SHIFT DANCE ACADEMY LTD.** from any and all liability whatsoever for any injury, illness or loss caused as a direct result of any act or omission by any of them.

INITIAL HERE

HEALTH & SAFETY:

Shift Dance Academy staff reserve the right to ask any dancer showing flu/illness/infection symptoms to leave the premise immediately. Any dancer who has been exposed to a confirmed Pandemic disease, including, but not limited to COVID-19, must follow the BC Provincial Health guidelines (unless otherwise specified by the Health Authority) before entering the building. **NO REFUNDS** will be provided for any missed classes, performances, private/semi-private lessons, or competitions.

INITIAL HERE

I hereby acknowledge and agree to all the terms and conditions set out in this registration package, as well as those in the Code of Conduct.

****Upon registration, September 2024 tuition, registration, and competitive class fees are due and are NON-REFUNDABLE. Class selection will only be confirmed once payment is received.**

Signature of Parent/Guardian

Date

CONGRATULATIONS, you have been *invited* into the competitive dance division of Shift Dance Academy! You have been selected to join this program based on your ability, attitude, and your passion for dance!

In addition to new dance related opportunities, each student in the competitive division is expected to meet new levels of commitment, responsibility, and accountability. As a competitive dancer, you are constantly in the spotlight. You are looked up to and admired by many of our recreational dancers, as well as your fellow competitive dancers. You are a representative of Shift Dance Academy both in the studio and in the community.

- **Be Respectful And Treat Others The Way You Would Want to be Treated**

- Be mindful of how you communicate with other dancers, teachers, and staff. Bullying, including cyber-bullying and harassment, is unacceptable. Discrimination and racism are not tolerated. We value equality and respect the rights of everyone.
 - Bullying of any kind, as well as failure to respect each person's rights, are grounds for consequence and expulsion.
- Competition etiquette is extremely important. The more supportive and encouraging the dancers are to each other and their fellow dancers, the better the experience for all! Please cheer and congratulate your peers, both from Shift and other studios on a job well done! We are *all* a team- we support, encourage, and cheer for everyone.

- **Attendance**

- Students are required to attend all classes, with the exception of family or medical emergencies. The office *must* be notified, by phone or email, of all absences.
 - Competition privileges may be revoked due to poor attendance.
 - Attendance is imperative in all classes contributing to the competition class. Failure to attend supplementary classes (i.e., Ballet), will result in revoked performance privileges.
- Participation in each class is required.
 - If you are unable to participate due to injury, a doctor or physio note is required with specific recommendations of treatment. If the injury is ongoing, the dancer will need to provide a note clearing them to dance.
 - The expectation is that dancers will still attend class while injured. They will sit and watch to take in any choreography or material, so it is not missed.
- Attendance the week prior to any competition, performance and/or ballet examination is *extremely important*. **The last class before a competition or performance is mandatory**. If a dancer is ill, but not contagious, or injured, it is important that they still attend class to watch for any changes that may need to be made. It is imperative for the group to remain unified and clear of the choreography before a performance or competition.
 - Failure to attend these classes will result in a loss of competitive rights for the dancer at that event.
- Extra rehearsals may be scheduled should a dance require extra preparation for an upcoming performance. These rehearsals are for the benefit of the group and attendance is *mandatory*. We will provide as much notice as possible.
- Each class is a team, in which all members are needed for the group to dance well. Dancers invited into the competitive level are committed to attending all competitions with their classes.
 - If a dancer misses a competition, they will *not* be allowed to participate in the following competitions or performance opportunities.

- **Arrive On Time**

- It is extremely important to arrive on time as it ensures the dancers have time for a proper warm-up, which can help eliminate and prevent injury.
 - Dancers who arrive after warm-up will be asked to sit on the side and stretch until their teacher feels they are warm enough to join their class, without risk of injury.
- At competition, dancers are required to arrive a *minimum of 1.5 hours prior* to the performance time (unless otherwise specified by their teacher). They must arrive ready to dance with their hair and stage make-up finished. We suggest they arrive in costume as changing space is often limited. Dancers are expected to warm-up and review their dance as a team, in order to perform their best on stage.
 - Competitions can run early and will not wait for any latecomers! We suggest leaving yourself extra time to arrive promptly at the competition venue.

- **Be Prepared**
 - Proper attire is expected to be worn to each class. It is important for teachers to be able to see the body alignment of each dancer, in order to give the appropriate corrections to prevent injury.
 - Failure to wear the specified attire may result in the loss of participation in class.
 - Please see our Studio Attire page at www.shiftdance.ca for full details.
 - Specific footwear is designed for each style of dance and should be worn in the designated classes.
 - Please see Studio Attire page on our website for further details.
 - Hair is to be pulled back, securely off the dancer's face, at all times. In ballet, hair is to be worn in a ballet bun.
 - Costumes and accessories are the dancer's responsibility. Dancers will be responsible for replacing any lost or damaged costume pieces and will be charged accordingly for the replacement item.
 - In the event a dancer forgets a costume or accessory, that dancer may not compete based on the teacher's discretion.
- **Social Media**
 - Engagement is expected to be positive and appropriate across all social media channels and in accordance with Shift Dance Academy's standards and guidelines.
 - Engaging in social media that is harmful, negative, or damaging to any Shift staff, partners, dancers, and faculty will result in consequences up to and including program expulsion.
- **Cellphones And Personal Belongings**
 - *Cellphones are not permitted for use in or during classes at any time.* Photos and videos are not allowed to be taken in class, due to the privacy of other dancers. We do not suggest bringing valuables to dance; however, should a dancer need to do so, they are welcome to leave valuables in the office with a staff member.
 - If a dancer fails to understand this requirement, cellphones will be kept by a staff member, in the office, for the remainder of the day.
 - Videotaping and photography are strictly prohibited at all competitions. Failure to comply with the competition rules will result in *disqualification* of the group/individual, and possibly Shift as a whole.
 - If a group is disqualified due to the videotaping of a dancer's friend or family, that dancer will not compete in following competitions, to avoid putting the class at risk of future disqualification.
- **Vandalism**
 - Vandalism of any facilities and/or equipment of Shift Dance Academy, program or community partners is unacceptable. Dancers are expected to treat property and facilities with respect and will be responsible for any costs or repairs related to damage of any kind.
- **Zero-Tolerance Alcohol, Drug, and Vaping**
 - This policy is *strictly* enforced. Dancers under the influence or in possession of drugs, alcohol, or vapes at dance, competition, group events, will result in consequences up to and including program expulsion.

We encourage students to strive for their best, mature artistically, and reach their potential goals as a dancer and performer. While we recognize that everyone develops at different speeds, it is important to keep in mind that we are looking for a combination of attitude and ability. We are a team that encourages and supports one another to dance our way to our goals, as individuals, and as a group!

I hereby understand and agree to the forementioned Shift Dance Academy Competitive Code of Conduct for the 2024-2025 season and will be available for ALL competition and performance dates listed in this package.

Dancer Name	Dancer Signature
Parent/Guardian Name	Parent/Guardian Signature

<u>DATE:</u>	<u>EVENT:</u>	<u>OPEN/CLOSED:</u>
September 2, 2024	Labour Day	CLOSED
September 9, 2024	Classes Begin	OPEN
September 27, 2024	Last Day to Drop	OPEN
September 30, 2024	Competitive/ Exam Classes	
October 14, 2024	Truth and Reconciliation Day	CLOSED
October 31, 2024	Thanksgiving Monday	CLOSED
November 11, 2024	Halloween	CLOSED
December 13 & 14, 2024	Remembrance Day	CLOSED
December 15, 2024	Holiday Performance Dress Rehearsal	All Dancers
December 20, 2024	SHIFT Holiday Performance	All Dancers
December 21- January 5, 2025	Last Day of Classes Before Winter Break	OPEN
January 6, 2025	Winter Break- No Classes	CLOSED
January 22, 2025	Classes Resume	OPEN
February 17, 2025	Last Day to Add/Drop	OPEN
February 27, 2025	Recreational Classes	
March 14, 2025	Family Day	CLOSED
March 15 – March 30, 2025	Preview Show 2025	ALL Performance, Pre-Competitive & Full Competitive Groups
March 31, 2025	Last Day of Classes Before Spring Break	OPEN
April 9 - 13, 2025	Spring Break- No Classes	CLOSED
April 18, 2025	Classes Resume	OPEN
April 21, 2025	Competition (*Location TBC)	ALL Pre-Competitive & Full Competitive Groups
April 23- 27, 2025	Good Friday	CLOSED
April 30- May 4, 2025	Easter Monday	OPEN
May 7 -11, 2025	Competition (*Location TBC)	Full Competitive Groups ONLY
May 16 - 19, 2025	Competition (*Location TBC)	ALL Performance, Pre-Competitive & Full Competitive
May 19, 2025	Victoria Day	Pre-Competitive & Full Competitive Groups ONLY
May 30 & May 31, 2025	Dress Rehearsal	Full Competitive Groups ONLY
June 1 & 2, 2025	Year End Recital	CLOSED
June 6, 2025	Last Day of Classes	All Dancers
June 9 -13, 2025	Drop In Week	All Dancers
June 13, 2025	2024/2025 Season Ends	OPEN
		OPEN
		CLOSED