

STUDENT

Name: _____

Address: _____

City: _____

Postal Code: _____

Birthday/Age: _____

Email: _____

Home: _____

Cell: _____

School: _____

Grade: _____

MEDICAL INFORMATION

Allergies: ____ YES ____ NO

Specify: _____

ADDITIONAL INFORMATION

PARENT/GUARDIAN 1

Name/Relationship: _____

Address: _____

City: _____

Postal Code: _____

Email: _____

Cell: _____

Work: _____

PARENT/GUARDIAN 2

Name/Relationship: _____

Email: _____

Cell: _____

EMERGENCY CONTACT

Name/Relationship: _____

Cell: _____

PERMISSION TO LEAVE

I GRANT permission for my dancer to leave
Shift Dance Academy at his/her own risk during the
2023/2024 dance season.

____ YES ____ NO

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| PARENT INITIALS |
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SHIFT

DANCE ACADEMY

CLASS SELECTION

| Number of Hour Long Classes Taken Per Week | MONTHLY Cost Per Class | MONTHLY Cost Per Class (2 nd /3 rd Child) |
|--|------------------------|---|
| 1 - 2 | \$72.00 | \$68.00 |
| 3 - 4 | \$61.00 | \$58.00 |
| 5 - 9 | \$53.00 | \$50.00 |
| 10 + | \$45.00 | \$42.00 |

*Monthly fees are the total number of classes taken per week based on the pricing scale to the left.

EXAMPLE: 5 Classes per week
 2 classes @ \$72.00
 2 classes @ \$61.00
 1 class @ \$53.00
 Total cost: \$319.00 per month
 (Taxes not included)

****September 2023 tuition is NON-REFUNDABLE**

| Fixed Class Costs | | | |
|-------------------|---------|--|----------|
| 30 Minute Classes | \$55.00 | 75 Minute Classes *Reduced to \$58.00 with 5 or more classes | \$90.00 |
| 45 Minute Classes | \$60.00 | 90 Minute Classes *Reduced \$69.00 with 5+ classes | \$105.00 |

| | CLASS NAME | DAY | TIME | COST |
|--------------------------------|------------|-----------|------|------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| TOTAL CLASSES PER WEEK: | | | | |
| TOTAL COST PER MONTH: | | \$ | | |

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| PARENT INITIALS |
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SHIFT DANCE ACADEMY is pleased to offer discounted tuition rates for parents/guardians paying the 2023/2024 dance season tuition fees upfront based on the terms below:

Prepayment discounts are only available to each student registering for a minimum of FIVE classes per week.

- This discount is only available for regularly scheduled classes and does not include solo/ duo/ trio, registration or competitive fees, or private lessons.
- A total of 5 classes between siblings are not eligible for the discount.
- Single lump sum payments must be made in the form of cheque, cash, EFT, or e-transfer and must be made in full by July 14th, 2023. Please make cheques payable to Shift Dance Academy.

5% Discount:

- Prepay up to December 31, 2023, in full.
- A 5% discount will be given on the total tuition cost from September 11, 2023 - December 31, 2023.

10% Discount:

- Prepay up to June 7, 2024, in full.
- A 10% discount will be given on the total tuition cost from September 11, 2023 - June 7, 2024.

I, the undersigned, hereby accept or decline the offer presented by **SHIFT DANCE ACADEMY LTD.** to prepay my child/children's, _____, dance tuition for the 2023/2024 dance year, as marked by my selection below.

Accept the 5% discount offer to prepay up until December 31st, 2023.

Accept the 10% discount offer to prepay up until June 7th, 2024.

Decline both discounted offers.

Parent/ Guardian Signature

Date

Note:

- September tuition and fees are NON-REFUNDABLE
- Payment is due at the time of registration. No classes can be confirmed until payment is received.
- A \$100.00 administration fee will be charged for the cancellation of classes that results in a dancer taking less than 5 classes per week. These dancers will also forgo their tuition discount.

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| PARENT INITIALS |
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Payment Details:

Tuition payments are processed on the 1st of each month from October 2023- May 2024.
In the event of government closures, no refunds or credits will be issued. Classes will continue through an alternative platform for the duration of the closure. *Prices DO NOT include applicable taxes.*

Late or Insufficient Payments:

A \$25.00 + tax late payment fee will be charged for any payments made after the 1st of the month.
A \$50.00 + tax NSF fee will be charged for any returned or declined payments.
I will advise Shift Dance Academy of any changes in payment in writing at least 10 business days prior to the next payment date.
Insufficient notification will result in applicable fees noted above.

Incidentals:

I, the undersigned, hereby GRANT/ DENY permission for my child/children to charge any dance related expenses that include, but are not limited to, food, beverage, and dance apparel directly to my account.

Please choose from one of the following payment methods:

Electronic Funds Transfer (EFT)

| | | |
|--------------------------------------|-----------------------------|------------------------------|
| Account Number | | Branch Transit Number |
| Financial Institution Name | | |
| Financial Institution Branch Address | | Financial Institution Number |
| Name of Account Holder | Signature of Account Holder | Date Signed |

I/We authorize (Shift Dance Academy Ltd.) and the financial institution designated to begin deductions as per my/our monthly regular recurring payments and/or one-time payments, for all academy related charges arising under my/our (Shift Dance Academy) account(s). I/We authorize transactions to occur between the above date signed through to June 30, 2024.

Visa/ Mastercard

***A one-time administrative fee of \$100.00 + tax will be charged with the first transaction for those using Visa/Mastercard as their payment method**

| | |
|--------------------------|----------------|
| Name as shown on card | Date Signed |
| Card Number | |
| Signature of Card Holder | Expiry (mm/yy) |

I authorize Shift Dance Academy Ltd. to charge my credit card for any dance related expenses as detailed in this registration package. I represent and warrant that all persons whose signatures are required for this bank account have signed this authorization.

Cash

Cheque*

(*Must attach postdated cheques for the year)

I agree to all terms detailed in this registration package and agree to pay all tuition related and additional fees for each student enrolled at SHIFT DANCE ACADEMY LTD.

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| PARENT INITIALS |
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Below please find a list that includes, but may not be limited to some of the fees you will be responsible for in addition to annual tuition, and dance supply costs over the 2023/2024 dance season:

Competitive & Exam Based Classes

- **Competition fees:**
 - Each competitive class will register in a minimum of 2-5 different competitions over the course of the dance year. (Entry fees average \$65.00 + tax per group)
 - Each Full Competitive dancer will also be charged a one-time \$90.00 + tax competition travel fee for out-of-town events.
 - Competition and travel fees will be the responsibility of the parent/guardian and differ based on the competition entered. Competition entry, registration and travel fees are NON-REFUNDABLE.
- **Costume purchase and/or rental fees:**
 - Each competitive class will require its own costume for the students to wear during performances and competitions. (Costumes cost an average \$145.00 + tax per group)
 - Costume fees will be the responsibility of the parent/guardian and are NON-REFUNDABLE.
- **Competition Tracksuits:**
 - Required by each competitive student, your choice of a competition tracksuit can be purchased through the office and are to be worn at every competition/performance.
- **Exam Fees:**
 - Ballet exam fees will differ based on the level of exam taken.
 - Exams fees will be the responsibility of the parent/guardian and are NON-REFUNDABLE.
- **Bodysuit Fees:**
 - Students asked to participate in a ballet examination will need to purchase a bodysuit.
 - Bodysuit fees will be the responsibility of the parent/guardian and are NON-REFUNDABLE.
- **Ballet Master Class Fees:**
 - Students asked to participate in ballet examinations will need to register for Master Classes.
 - Master class fees will be the responsibility of the parent/guardian.
- **Competitive Class Fees:**
 - Each competitive class will be charged a \$20.00 + tax, one-time, NON-REFUNDABLE competition class fee.
- **Christmas Parade Costume Rental Fee:**
 - Full competitive jazz students may be asked to participate in the Vancouver Christmas Parade.
 - Any student needing to rent a costume will be charged a \$25.00 + tax rental fee.
- **Registration Fee:**
 - A one-time NON-REFUNDABLE registration fee will be processed at the time of registration.
 - Returning Students: \$40.00 + tax
 - New Students: \$50.00 + tax
- **Recital Fees:**
 - **Performance Fee:** A \$55.00 + tax Performance Fee will be charged on the add/drop date to participate in our year end recital.
 - **Recital Costume Fees:** A \$45.00 + tax costume deposit will be charged to each dancer per class taken as of the Add/Drop date to cover the cost of recital costume purchases/ rentals.
- **Recital/ Competition/ Performance Ticket Fees**
- **Extra rehearsal fees/ private lesson fees**

Recreational Classes

- **Registration Fee**
 - A one-time NON-REFUNDABLE registration fee is processed at the time of registration.
 - Returning Students: \$40.00 + tax
 - New Students: \$50.00 + tax
- **Recital Fees:**
 - **Performance Fee:** A \$55.00 + tax Performance Fee will be charged on the add/drop date to participate in our year end recital.
 - **Recital Costume Fees:** A \$45.00 + tax costume deposit will be charged to each dancer per class taken as of the Add/Drop date to cover the cost of recital costume purchases/ rentals.
- **Recital Ticket Fees**
- **Extra rehearsal/private lesson fees**

In the event a dancer should decide to withdraw from his/her dance lessons mid-season, **SHIFT DANCE ACADEMY LTD.**'s cancellation policy for the 2023/2024 dance season is as follows:

Competitive & Exam Based Classes

The **LAST** day to withdrawal from any competition or exam-based class is by **Friday September 29th, 2023.**

- Cancellation requests must be submitted by email to the office before the end of the business day. Notice of class cancellation must be provided a minimum of 10 business days prior to the next payment period (i.e., end of the month).
- Revised tuition fee statements will be sent out, effective October 1st, 2023, and will remain in place for the duration of the year.
- Parents/guardians who accepted any tuition prepayment discounts will only be eligible for class cancellation reimbursements so long as the total number of classes taken by the student per week continues to exceed 5 classes, after any classes have been cancelled.

****No changes will be made to tuition fees for any classes dropped after October 1st, 2023. ****

Recreational Classes

The **LAST** day to cancel registration of any class is **Wednesday January 17th, 2024.**

- Cancellation requests must be submitted by email to the office before the end of the business day. Notice of class cancellation must be provided a minimum of 10 business days prior to the next payment period (i.e., end of the month).
- Revised tuition fee statements will be sent out, effective February 1st, 2024, and will remain in place for the duration of the year.
- Parents/guardians who accepted either tuition prepayment discount will only be eligible for class cancellation reimbursements so long as the total number of classes taken by the student per week continues to exceed 5 classes, after any classes have been cancelled.

****No changes will be made to tuition or dance related fees for any classes dropped after January 17th, 2024. ****

I hereby grant or deny (as marked by my selection below) to and for **SHIFT DANCE ACADEMY LTD.** to use images of my child / children as the owner of **SHIFT DANCE ACADEMY LTD.** determines, such use to include the taking, recording, photographing, display, distribution, publication, transmission, or other uses of photographs, video recordings, digital records and other images taken or made during the course of my child/children's activities at or with **SHIFT DANCE ACADEMY LTD.** Such uses may include, but are not limited to, advertising and promotional materials, brochures, newsletters and electronic media including the **SHIFT DANCE ACADEMY LTD.** website.

Grant permission to use my child's image in the following way:

- Unrestricted usage: I give unrestricted permission for my child's image to be used in print, video, and digital media. I agree that these images may be used by **SHIFT DANCE ACADEMY LTD.** for a variety of purposes and that these images may be used without further notification.

Deny permission to use my child's image at all.

- (Please note that our year end performance is a video recorded event; therefore, your child will not be asked to participate in this event.)

LIABILITY WAIVER:

I hereby waive all present and future claims for any loss, damage or personal injury/illness sustained by the above mentioned student (hereinafter referred to as "the student") including but not limited to, physical injury, illness sustained by the student during classes, performances or competitions and I further release, remise and completely discharge the promoters, directors, principals and employees of **SHIFT DANCE ACADEMY LTD.** or any competition, event or performance attended by **SHIFT DANCE ACADEMY LTD.** from any and all liability whatsoever for any injury, illness or loss caused as a direct result of any act or omission by any of them.

INITIAL HERE

HEALTH & SAFETY:

Shift Dance Academy staff reserve the right to ask any dancer showing flu/illness- like symptoms to leave the premise immediately. Any dancer who has been exposed to a confirmed Pandemic disease, including, but not limited to COVID-19, travelled internationally, or been in contact with someone who has travelled internationally, must follow the BC Provincial Health guidelines regarding COVID-19 restrictions (unless otherwise specified by the Health Authority) before entering the building. NO REFUNDS will be provided for any classes missed.

INITIAL HERE

I hereby acknowledge and agree to all the terms and conditions set out in this registration package, as well as those in the Code of Conduct.

****Upon registration, September 2023 tuition, registration, and competitive class fees are due and are NON-REFUNDABLE.**

Signature of Parent/Guardian

Date

Welcome to Shift Dance Academy! In addition to new performance related opportunities, each dancer at Shift is expected to adhere to new levels of commitment and responsibility. As a dancer, you are constantly in the spotlight, so you are a representative of Shift Dance Academy both at the studio and in the community.

- **Be Respectful and Treat Others The Way You Would Want to be Treated**

Be mindful of how you communicate with other dancers, teachers, and staff. Bullying, including cyber-bullying and harassment, is unacceptable. Discrimination and racism are not tolerated. We value equality and respect the rights of everyone.

- Bullying of any kind, as well as failure to respect each person's rights, are grounds for consequence and expulsion.

- **Attendance**

- All classes are mandatory. Students must attend all classes, with the exception of family or medical emergencies. The office *must* be notified, by phone or email, of all absences.
 - Competition privileges may be revoked due to poor attendance.
 - The ability to compete depends on the combined attendance of 1 or more classes (level dependent). Attendance is imperative in all classes contributing to the competition class. Failure to attend supplementary classes (i.e., Ballet), will result in revoked performance privileges.
- Participation in each class is required.
 - If you are unable to participate due to injury, a doctor or physio note is required with specific recommendations of treatment. If the injury is ongoing, the dancer will need to provide a note clearing them to dance.
 - The expectation is that dancers still attend class while injured. They will sit and watch to take in any choreography or material, so it is not missed.

- **Arrive On Time**

- It is extremely important to arrive on time as it ensures the dancers have time for a proper warm-up, which can help eliminate and prevent injury.
 - Dancers who arrive after warm-up will be asked to sit on the side and stretch until their teacher feels they are warm enough to join their class, without risk of injury.

- **Be Prepared**

- Bring your water bottle with you! It is important to stay hydrated when exercising as much as dancers do.
- Proper attire is expected to be worn to each class. It is important for teachers to be able to see the body alignment of each dancer, in order to give the appropriate corrections to prevent injury.
 - Failure to wear the specified attire may result in the loss of participation in class.
 - Please see our Studio Attire page on our website www.shiftdance.ca for full details.
- Specific footwear is designed for each style of dance and should be worn in the appropriate classes.
 - Please see Studio Attire page on our website for further details.
- Hair is to be pulled back, securely off the dancer's face, at all times. In ballet, hair is to be worn in a ballet bun.

- **Social Media**
 - Your engagement is expected to be positive and appropriate across all social media channels and in accordance with Shift Dance Academy’s standards and guidelines.
 - Engaging in social media that is harmful, negative, or damaging to any Shift staff, partners, dancers, and faculty will result in consequences up to and including program expulsion.

- **Cellphones And Personal Belongings**
 - *Cellphones are not permitted for use in or during classes at any time.* Photos and videos are not allowed to be taken in class, due to the privacy of other dancers. We do not suggest bringing valuables to dance; however, should a dancer need to do so, they are welcome to leave valuables in the office with a staff member.
 - If a dancer fails to understand this requirement, cellphones will be kept by a staff member, in the office, for the remainder of the day.

- **Vandalism**
 - Vandalism of any facilities and/or equipment of Shift Dance Academy is unacceptable. During any outside rehearsals, competitions, and recital, our dancers are expected to treat the property and facilities with respect.
 - You will be responsible for any costs or repairs related to damage of any kind.

- **Zero-Tolerance Alcohol, Drugs, and Vaping**
 - This policy is *strictly* enforced. Dancers under the influence or in possession of drugs, alcohol, or vapes at dance, competition, group events, or recital will be disciplined.
 - Consequence up to and including program suspension and/or expulsion from Shift Dance Academy.

I hereby understand and agree to the forementioned Shift Dance Academy Code of Conduct for the 2023-2024 season.

| | |
|----------------------|---------------------------|
| Dancer Name | Dancer Signature |
| Parent/Guardian Name | Parent/Guardian Signature |

| <u>DATE:</u> | <u>EVENT:</u> | <u>OPEN/CLOSED:</u> |
|------------------------------|---|--|
| September 4, 2023 | Labour Day | CLOSED |
| September 11, 2023 | Classes Begin | OPEN |
| September 29, 2023 | Last Day to Drop Competitive/ Exam Classes | OPEN |
| September 30, 2023 | Truth and Reconciliation Day (Stat.) | CLOSED |
| October 2, 2023 | Truth and Reconciliation Day | OPEN (*Classes are optional) |
| October 9, 2023 | Thanksgiving Monday | CLOSED |
| October 31, 2023 | Halloween | CLOSED |
| November 11, 2023 | Remembrance Day (Stat.) | CLOSED |
| November 13, 2023 | Remembrance Day | OPEN (*Classes are optional) |
| December 2023 *TBC | Vancouver Santa Claus Parade | Full Competitive Jazz Dancers Only |
| December 22, 2023 | Last Day of Classes Before Winter Break | OPEN |
| December 23- January 7, 2024 | Winter Break- No Classes | CLOSED |
| January 8, 2024 | Classes Resume | OPEN |
| January 17, 2024 | Last Day to Add/Drop Recreational Classes | OPEN |
| February 19, 2024 | Family Day | CLOSED |
| February 29, 2024 | Preview Show 2024 | ALL Pre-Competitive & Full Competitive Groups |
| March 15, 2024 | Last Day of Classes Before Spring Break | OPEN |
| March 18 – March 29, 2024 | Spring Break- No Classes | CLOSED |
| April 1, 2024 | Easter Monday | CLOSED |
| April 2, 2024 | Classes Resume | OPEN |
| April 4 - 7, 2024 | Competition (*Location TBC) | Pre-Competitive Groups ONLY |
| April 10 - 14, 2024 | Competition (*Location TBC) | ALL Pre-Competitive & Full Competitive Groups |
| April 25- 28, 2024 | View Dance Challenge- Whistler | Full Competitive Groups ONLY |
| May 1 – 5, 2024 | Competition (*Location TBC) | ALL Pre-Competitive & Full Competitive Groups |
| May 8 -12, 2024 | Competition (*Location TBC) | ALL Pre-Competitive & Full Competitive Groups |
| May 16 - 19, 2024 *TBC | Power to the Max-Whistler | Full Competitive Groups ONLY |
| May 20, 2024 | Victoria Day | CLOSED |
| May 31 & June 1, 2024 | Dress Rehearsal | All Dancers |
| June 2 & 3, 2024 | Year End Recital | All Dancers |
| June 7, 2024 | Last Day of Classes | OPEN |
| June 10-14, 2024 | Drop In Week | OPEN |
| June 14, 2024 | 2023/2024 Season Ends | CLOSED |